



DIVISION OF DEVELOPMENTAL DISABILITIES

*Sent on Behalf of DES/DDD Claim unit
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ANNOUNCEMENT

Change in Payment Reversal (Adjustment) Process

Based on previous communication, effective 2/1/2015, the Division of Developmental Disabilities (DDD) will be implementing a change to the current process for Payment Reversal (Adjustment). This change is intended to comply with the AHCCCS requirements and part of our ongoing efforts to improve our overall processes.

To facilitate this change, six different information sessions, were offered starting from December 22, 2014 through the end of January 2015. The last session of this series will be offered on **January 30, 2015, at 10:30 a.m.** If you would like to attend this session, please RSVP to Teresa Nino, MariaNino@azdes.gov please refer to the attached document for details.

Based on feedback from previous information sessions, the initial response to this change has been overwhelmingly positive.

We are committed in offering assistance and support regarding this change. If you have any questions in this regard, please contact the claims unit at DDD-Claims@azdes.gov

Thank you,

Claims Unit
Division of Developmental Disabilities
Arizona Department of Economic Security

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**Division of Developmental Disabilities
Provider Billing Assistance - Phoenix**

**REMINDER
REVERSAL (ADJUSTMENT) CHANGES**

When: Friday, January 30, 2015

Where: 1789 W. Jefferson St.
4th Floor –SW Conference Room
Phoenix, AZ 85007

Time: 10:30am to 12:30pm

What: Reversal (Adjustment) Changes

- Old Process
- New Process and Requirements
- How to access and review reports
- Reconcile the adjusted claim line when the request is completed

This is the last session before the process goes into effect on February 1, 2015

****If you wish to Conference Call in the number is
1-877-820-7831 Passcode 663397**

**Please RSVP to Teresa Nino
MariaNino@azdes.gov**



DEPARTMENT OF ECONOMIC SECURITY

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